



TradeDocs

PRACTICAL ADVICE FOR EXPORTERS

Do you have the correct documents to export goods overseas?

Export documents can be required by two different stakeholders in the international trade chain: customs agencies and the banking system. The needs of both systems can vary depending on your product, which country you are exporting to and the method of payment. Early in the process of negotiating your export sale you should ensure that both you and the importer understand your respective responsibilities for export documentation and that you can provide all of the documents that are required.

The Australian Chamber of Manufactures has merged with MTIA to form the Australian Industry Group. The Australian Industry Group is approved and designated as an issuing authority by the Government of the Commonwealth of Australia under the International Convention relating to Simplification of Customs formalities of 1924. The Australian Industry Group has the authority to issue Certificates of Origin, and can help you with other export documentation such as Letters of Free Sale, Letters of Support for Visa applications and Certificates of Manufacture.

This service is available from our metropolitan and regional offices. Export documents can be certified in person, by email or post. To receive a registration pack and for guidance on what documents are required for a particular country email tradedocs@aigroup.asn.au or complete the form below and fax to 03 9867 0271

Company:				ABN :	
Address			City:		Postcode:
Telephone:			Fax:		Email:
Contact Person:					
Employees	<input type="checkbox"/> 0-6	Export Status	<input type="checkbox"/> 0% of sales	Export Documentation Requirements	
	<input type="checkbox"/> 7-20		<input type="checkbox"/> 1-25 % of sales		
	<input type="checkbox"/> 21-100		<input type="checkbox"/> 26-50% of sales	<input type="checkbox"/> Certificate of Origin	
	<input type="checkbox"/> 101+		<input type="checkbox"/> +51% of sales	<input type="checkbox"/> Certificate of Origin for Thailand	
Regions / Countries of interest	<input type="checkbox"/> North Asia	<input type="checkbox"/> Europe	<input type="checkbox"/> Letter of Free Sale		
	<input type="checkbox"/> China	<input type="checkbox"/> India	<input type="checkbox"/> Certificate of Manufacture		
	<input type="checkbox"/> Middle-East	<input type="checkbox"/> SE Asia	<input type="checkbox"/> Documents for the Middle East		
	<input type="checkbox"/> Nth America	<input type="checkbox"/> Worldwide	<input type="checkbox"/> Other (please list):		

Please return to: Certificate of Origin Department, Australian Industry Group
PO Box 7622 Melbourne Vic 8004

T: 03 9867 0152 F: 03 9867 0271 E: tradedocs@aigroup.asn.au